

University of Lagos, Nigeria

Invitation for Pre-Qualification

Exercise Introduction

The University is desirous of constructing a modern state of the art Lecture Theatre with a 250 seating capacity for the Faculty of Engineering. The Theatre is a reinforced concrete structure to be built on existing pile foundations. On completion, the theatre is expected to be a perfect replica of an existing theatre located close by.

The Institution therefore invites reputable contractors with proven experience in complex reinforced concrete buildings to express interest to construct the under listed project:

Project	Contract Number	Non-Refundable Pre-Qualification Fees
Completion of Engineering Lecture Theatre	UL/CP/13/01	20,000

Pre-Qualification Requirements

1A Compulsory and Mandatory Requirements

- i. Evidence of registration with the Corporate Affairs Commission (CAC)
- ii. Company Audited Account for the last three years duly stamped

- iii. Evidence of Tax Clearance Certificate for the last three (3) years
- iv. Evidence of Value Added Tax (VAT) registration
- v. Evidence of registration with National Pension Commission, in compliance with the provisions of section 16 (6)(d) of the Public Procurement Act 2007 as related to Pensions.
- vi. Evidence of compliance with the statutory provision of section 6 (1)-(3) of the (FTP) Industrial Training Fund Amendment Act, 2011.
- vii. Evidence of payment of the Non-refundable Pre-qualification Fees at the UNILAG Cash Office or Bank Certified Cheque

Please note that failure to provide any of 1A (i) – (vii) above will automatically disqualify the Bidder.

1B. Other Requirements:

- i. List and source of equipment to be used for the project.
- ii. Indication of Technical and Administrative Staff strength, with academic/ professional qualifications and years of experience of key personnel available for the project
- iii. Bank reference from a reputable Bank
- iv. Verifiable evidence of similar jobs successfully executed or being executed in Nigeria over the last five years stating, type, cost and evidence of award and completion
- v. Evidence of Social Responsibility in terms of Endowment, Sports or ETF contribution.

Collection of Documents

Pre-qualification forms shall be made available to interested companies on presentation of the receipt issued at the Cash Office of the University in respect of the Pre-qualification exercise, from the office of:

**The Director,
Works and Physical Planning Department,
Commercial Road (Near AP Petrol Station),
University of Lagos,
Akoka, Lagos.**

Submission of Documents

The Pre-qualification documents, neatly arranged, spiral bound and sealed in an envelope should be identified with the project contract number at the top left hand corner of the envelope and marked as “Pre-Qualification Documents for --- (Please state the specific project)” and submitted not later than 12:00 noon on 4th November, 2013, to:

**The Registrar,
5th Floor, Senate House,
c/o Council Affairs Office,
University of Lagos,
Akoka, Lagos.**

Bids are to be opened in the presence of the prospective Contractors on the November 4, 2013 at the University Council Chamber at 2:00pm. Attendance at this opening event is important.

Participation in the Pre-qualification exercise and any related process neither creates any commitment nor establishes any legal relationship with the University of Lagos. It is a pre-condition for further consideration of bid in line with Due Process.

Dr. (Mrs.) Taiwo F. Ipaye
Registrar & Secretary to Council